**CUTSDEAN PARISH COUNCIL ANNUAL MEETING**

[www.cutsdeanparishcouncil.co.uk](http://www.cutsdeanparishcouncil.co.uk)

**Clerk to the Council: Claire Butler, West Barn Farm, Cutsdean, Cheltenham, GL54 5RX**

Email: claireloubutler@outlook.com

**MINUTES OF MEETING**

**West Barn Farm, Cutsdean, Cheltenham, Gloucestershire, GL54 5RX – 12th September 2023 at 6.30pm**

1. Present at this meeting – Cllr Butler (Vice Chairman), Cllr Beetson, Cllr Wright, Cllr Smith (Chairman)
2. Apologies – Cllr Mackenzie-Charrington, Cllr Clarke
3. Declaration of Interests - no changes to report.
4. The minutes from July 2023 were reviewed and agreed by all. Signed Cllr Smith.
5. Report from Clerk:
	1. Clerk Position – Clerk asked Cllrs to see if there is anyone who would be interested in taking on the Clerk position.
	2. Pension – The redeclaration is due – Clerk to do this online.
6. Matters arising:
	1. Grips, Tree at top of village at crossroads, Noise at Guiting Quarry, Trees at Half Moon - All points have been forwarded to Rhodri Grey for a response.
	2. Defibrillator – We are able to use the funds left from the transparency grant towards the defibrillator. We will utilise Section 234 to divert the funds to reserves and then use it to purchase the defibrillator. All agreed that we will use this rule and move the transparency grant to the reserves along with the money that is being kept separate from fund raising for the defibrillator. Cllr Butler asked Community Heartbeat for a breakdown of what we need. We can now have a powered unit as it is going on the side of a Stanway Estate property. The options were discussed, and it was agreed that we would go for the managed no power solution. Cllr Butler will request a specific quote and we will hold an extraordinary meeting to approve the purchase. We need to check on the insurance position too – can we add it to our own insurance.
7. Financial Report:
	1. Financial statement agreed and signed by Cllr Smith and cheque for the GAPTC Audit agreed and signed by Cllr Smith and Cllr Wright.
8. Public Adjournment – none present.
9. Planning – nothing new to note.
10. Correspondence – none to review.
11. AOB – Clerk to contact Ian Piper as we have not received an invoice from him recently.
	1. Puddles – ask Rhodri Grey about the excess water at the top of Stanway Hill, Bottom of Cutsdean, Taddington just outside the village and by the turning to Hornsleasow.
12. Date of next meeting – Next official meeting to be held on the 14th November 2023 at 6.30pm at West Barn Farm, Cutsdean. Date for the extraordinary meeting to be decided.

Meeting closed at 19.20pm

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

By email: Denny Beetson, Edward Smith, Matthew Butler, Chris Clarke, David Wright, Mark MacKenzie-Charrington.

46